

COMMISSION MEETING

December 17, 2008

CDRPC Conference Room

One Park Place, Suite 102

Albany, New York 12205

MINUTES

- PRESENT:** Willard Bruce, John Graziano, Judy Breselor, James Shaughnessy, Michael Stammel, Fred Acunto, Christopher Callaghan, Jason Kemper, Robert Godlewski, Barbara Mauro, David Vincent
- ABSENT:** Henry Dennis, Lucille McKnight, Michael Whalen, Stan Brownell, Leon Fiacco, Philip Barrett, John Murray, Gary Hughes, Michael Petta
- PRESIDING:** John Graziano, Chair, called the meeting to order at 8:30am
- GUESTS:** Judith Saidel, Director, Center for Women in Government & Civil Society, Linda Braun and Stephen Meyer from AMRI

1. **Welcome**

Rocky introduced Joanna Harps King as the new planning intern at CDRPC. Joanna is a graduate student from UAlbany.

Linda Braun and Stephen Meyer from Albany Molecular Research, Inc. FTZ Subzone #121A were in attendance at the meeting.

2. **October 15, 2008 Meeting Minutes**

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Chris Callaghan made a motion to approve the minutes, and Bill Bruce seconded. The motion was approved unanimously.

3. **Presentation by Judith Saidel, Director, Center for Women in Government & Civil Society**

Judith gave a PowerPoint presentation to the Board about the work underway as a result of the Tech Valley Civic Forum held in the Fall of 2007. Four task forces have been created with the charge to identify strategies to connect High Tech Growth to Community Well-Being in the Capital Region as it applies to each of these areas.

A copy of the presentation is attached.

4. Financial Statement through November 30, 2008

The financial statement reflects activities through November 30, 2008. The revenues are at 83.4% and the expenses are at 88.8%. There is approximately \$76,000 cash in the bank plus four Certificates of Deposit totaling \$130,000.

Action Taken

Mike Stammel made a motion to approve the Financial Statements, and Jim Shaughnessy seconded. The motion was approved unanimously.

5. Report from Nominating Committee

David Vincent, Chair of the Nominating Committee, announced that the nominating committee has recommended the following names to serve as officers of the Capital District Regional Planning Commission for 2009. Mike Stammel, Chair; Phil Barrett, Vice Chair; Barbara Mauro, Secretary; and Willard Bruce, Treasurer.

Action Taken

Fred Acunto made a motion to approve the proposed slate of 2009 officers, and Judy Breselor seconded. The motion was approved unanimously.

6. Proposed 2009 Budget

Rocky went over some of the highlights of the 2009 budget. Under revenues, the amounts requested from each county will remain unchanged from 2008.

Action Taken

Mike Stammel made a motion to approve the 2009 proposed budget, and Barbara Mauro seconded. The motion was approved unanimously.

7. Proposed 2009 Meeting Schedule

A listing of proposed dates for the 2009 Commission meetings were distributed before the meeting. All the meetings are scheduled for the third Wednesday of the month at 8:30am.

Action Taken

Fred Acunto made a motion to approve the 2009 meeting schedule, and Barbara Mauro seconded. The motion was approved unanimously.

8. Foreign-Trade Zone Application Status & Zone Tariff

CDRPC is finalizing the draft application for review by the staff of the Foreign-Trade Zones Board under the Board's new Revised Proposal for Available Alternative Site – Designation and Management Framework. The application will include a request for FTZB authority to eliminate our existing General-Purpose Zone sites in favor of a 10

county service area. The application is expected to be submitted to the FTZ Board in January, 2009.

In 2006 the Commission approved a new Zone Tariff proposed by the former Zone Administrator, CDTS, that increased operator and user fees. At that time, CDTS assured the Board that its survey of other FTZs showed that the new fees were in the low to average range. After some concerns were raised and an investigation by CDRPC staff of rate scales across the country, it was determined that CDRPC's new fees were high and above the 75th percentile.

At this time, a new Zone Tariff with lower fees will be included as part of the new Zone structure application. The proposed new fees were reviewed by David Ostheimer, an attorney specializing in the FTZ program. Board action is being requested to approve the proposed Zone Tariff effective January 1, 2009.

Robert Godlewski inquired if the counties involved have been informed of the reduced rates. Staff commented that there has been ongoing communication with county economic developers about the proposed new framework including the rate schedule. Robert Godlewski recommended sending out a press release with the updated Zone Tariff information. Rocky will put out a press release within the next week to local press.

Action Taken

Christopher Callaghan made a motion to approve the proposed Zone Tariff, and David Vincent seconded. The motion was approved unanimously.

9. LTCP – CSO Update

The water sampling and sewer system monitoring have been completed. The primary focus now is on analyzing the data and incorporating it into the system models.

The results of the Hudson River water quality assessment have been presented in PowerPoint form to the Technical Committee and DEC. The levels of pollution are not as severe as anticipated. The written report is expected to DEC in mid-December. Once DEC has reviewed and approved the assessment, the monitoring and sampling results can be discussed with the Citizen's Advisory Committee and presented to the public.

Six CAC meetings and three rounds of public meetings are scheduled for 2009.

10. Staff Activity Report

The Staff Activity Report was distributed before the meeting. There was no discussion.

11. Other Business

There was no other business at this time.

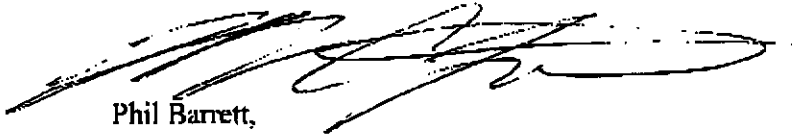
12. Next Commission Meeting Date

The next Commission meeting will be held January 21, 2009 at 8:30am.

Adjournment

Chris Callaghan made a motion to adjourn the meeting, and Mike Stammel seconded. The motion was approved unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Phil Barrett", written over a horizontal line.

Phil Barrett,
Secretary